

DMACC Student Testing

Students are welcome to visit a Testing Center for DMACC assessments, missed exams, proctored-required exams as well as approved accommodations testing.

Student Tests	Student Testing FAQ	Reference Links
---------------	---------------------	-----------------

Review the following information before arriving at a DMACC Testing Center:

- A valid, government-issued photo ID is required for testing.
- The instructor's last name is required for DMACC exams.
- Walk-In service is available at certain testing centers, however, please check the testing center location of your choice to view their scheduling requirements.
- All personal belongings, including phones, smart watches and other electronic devices must be stored outside of the testing rooms, in a locker when available.
- Food and drinks are not permitted in the Testing Room.
- Test irregularities will be reported to DMACC instructors in accordance with [Procedure ES4670 - Academic Misconduct](#).
- Exams/quizzes must be completed in one testing session, prior to closing time.
 - Exception: the ACCUPLACER® Assessments can be saved and completed within 14 days at the same testing center.
- In accordance with [Procedure ES4616 – Minor Children on Campus](#): Children and adult dependents are not allowed in the testing center and cannot be left unsupervised, or out of your line of sight, during testing.
- An application for Admission to DMACC must be on file with Admissions at least 48 hours prior to taking ACCUPLACER assessment exams.

Hours of service may change due to public holidays. Test Center location pages are updated to reflect these changes.

Test Accommodations Information

- DMACC students seeking accommodations for testing should visit the DMACC [Disability Services Office](#) webpage.
- With an approved accommodation letter on file from DMACC Disability Services granting extra time, course Instructors will add the appropriate extra time to exams and quizzes. An appointment at the testing center is not required.
- With an approved accommodation on file for a reader, scribe and/or a private testing room, students should schedule a testing appointment 48 hours before the exam/quiz date by completing a [Test Accommodation Request form](#). The form must be submitted each time they want to test in the Testing Center.

DMACC Student Tests

Click below to learn more about each test.

ACCUPLACER®	Challenge Test	DMACC Instructor Exams and Quizzes
ALEKS®	CLEP Test	Other College Academic Testing
ATI® TEAS		Pre-Admission Biology and Chemistry

ACCUPLACER

Students are encouraged to take the ACCUPLACER Assessment for Reading and Writing even if it is not a requirement on their DMACC Admissions Checklist.

ACCUPLACER scores help colleges assess student readiness and make reliable placement decisions.

- ACCUPLACER Next Generation (NG) is offered at all testing centers on a walk-in basis. Check the location links below for site-specific scheduling requirements and hours/location information: Ankeny, Ames, Boone, Carroll, Newton, Southridge, Urban, West.
- [Remote ACCUPLACER](#) assessments are available. Students are required to have a computer with a webcam, a microphone, a strong network connection, and Zoom® software installed.
 - Remote testing cannot be completed using a smartphone or tablet.
- DMACC students who want to take ACCUPLACER at another community college in Iowa and have their scores sent to DMACC must submit an [ACCUPLACER Remote Voucher Request](#).
- Programs that currently require ACCUPLACER include Biotechnology, CNC Operator/Programmer, Dental Assistant/Hygienist, Die Making, Machinist Technology, Medical Assistant/Medical Laboratory Tech, Nursing/Practical Nursing, Paramedic Specialist, Phlebotomy, Surgical Technology, Tool & Diemaking, Veterinary Technology, and Visual Communications.
 - Students who do not meet the minimum required scores for a specific program must wait two weeks before retaking the assessment.
- English Language Learners who have not had instruction in English for six years or more, or who do not speak, read, and write daily in English, should take ACCUPLACER ELL so they are placed into the correct courses to be successful.
- ACCUPLACER is not a timed test, but students should allow a minimum of one hour for ACCUPLACER Next Gen and two hours for ACCUPLACER ELL.

Related links:

- [ACCUPLACER Test Taking Tips](#)
- [ACCUPLACER FAQs](#)

For questions interpreting an individual score report or prep courses, please contact an [Advisor](#).

Back to top

ALEKS®

Students who plan to enroll in math courses should take the ALEKS® mathematics assessment prior to attending orientation.

The ALEKS® assessment is taken from home or any location with internet access.

Accessing the ALEKS® assessment exam:

1. Log into [myDMACC](#)
2. Click on the "Student" tab.
3. Scroll down to Banner Self Service.
4. Select "ALEKS® Math Assessment".
5. Select "Begin Math Assessment".
 - When the link "Begin Math Assessment" is not visible, the student's free attempt has been completed. A re-subscription fee of \$15.00 by credit/debit card applies. Re-subscription instructions can be found [here](#).

Troubleshooting

For technical issues within the testing platform, please contact [ALEKS® Support](#).

For issues signing into your student account contact [DMACC Tech Support](#).

Related links:

[ALEKS®/Math Placement](#)

[Frequently Asked Questions \(FAQ\)](#) (Including how to re-subscribe)

[ACT/ACCUPLACER/ALEKS® Placement Scores](#)

Back to top

ATI® TEAS

- Students must pass the ATI® TEAS as an entry requirement for DMACC’s Nursing ADN / LPN, Surgical Technology, and Veterinary Technology programs.
- The Test of Essential Academic Skills (TEAS) assessment has four sections. Each section is timed independently.

Content	Questions	Time Limit
Reading	45	55 minutes
Mathematics	38	57 minutes
Science	50	60 minutes
English & Language Usage	37	37 minutes
Total	170*	209 minutes

*There are 20 pretest questions that are not scored.

- Free study materials can be found at DMACC libraries, DMACC Academic Achievement Centers, and through Brainfuse.
- Students may purchase study materials on the ATI® website (<https://atitesting.com/teas/teas-prep>). You can toggle the button on the ATI® website between “Complete Packages” and “Single Products” to review all study packages available.
- ATI® TEAS is offered at most DMACC testing centers. Please check these web pages for scheduling requirements and hours/location information: Ankeny, Boone, Carroll, Newton, Southridge, Urban.
- [Remote TEAS®](#) assessments are available. Students are required to have a computer with a webcam, a microphone, a strong network connection, and the Google Chrome extension, Proctorio, installed for free.
 - Remote testing cannot be completed using a smartphone or tablet.

Consult an advisor with any other questions regarding the ATI® TEAS exam.

Related links:

[Nursing](#)

[Surgical Technology](#)

[Veterinary Technology](#)

Back to top

Challenge Test

A DMACC departmental Challenge exam is an approved exam developed by college faculty offering another pathway to earn credits that will apply toward a degree, diploma, or certificate from DMACC.

Challenge Exam Process:

1. Review the list of approved Departmental Challenge Exams with the relevant Dean to determine if the course has an approved challenge exam and review eligibility requirements.
2. If eligible, complete a [Departmental Challenge Exam Request Form](#) and submit the form to the appropriate academic dean for approval.
3. Approved Challenge Exam Request forms are assessed a \$50 non-refundable administration fee through Student Accounts.
4. Make an appointment at one of the following campuses: Ankeny, Boone, Carroll, Newton, Southridge, Urban.

Related Links:

[Credits for Prior Learning](#) (see also Procedure [ES4544](#))

[Departmental Challenge Exam & Appeals Process](#)

Back to top

CLEP Test

The College-Level Examination Program® (CLEP) is a rigorous College Board program that allows students of a wide range of ages to demonstrate their mastery of college-level material in introductory subjects and earn college credit. CLEP offers examinations that represent courses typical of the first two years of college study. Through CLEP examinations students can accumulate credits toward a degree.

- Visit DMACC's [CLEP Testing](#) webpages to view DMACC approved exam titles.
- Purchase a voucher/ticket from the College Board [here](#).
- Designate a DMACC [Testing Center](#) site.

CLEP Exams are offered at specific DMACC locations and an appointment is required. Please check these web pages for scheduling requirements and hours/location information: Ankeny, Boone, Southridge, Urban.

- A valid, government-issued **photo ID** is required.
- Bring a printed copy of the CLEP Ticket to the Testing Center.
- The exam time limit is 90 minutes, with a passing score of 50 or above.
- Test irregularities will be reported to CLEP.
- The proctoring fee is \$33 per exam.

Related links:

[Register for a CLEP Exam through College Board](#)

[Study Resources by Exam \(CLEP website\)](#)

[Practice Questions and Examination Guides \(CLEP website\)](#)

Back to top

DMACC Instructor Exams and Quizzes

All DMACC Testing Centers proctor exams for students taking DMACC classes. Tests fall into three categories:

- Make-Up Testing for students who missed an exam.
- Proctored Testing requested by faculty for students with online DMACC classes.
- Accommodated Testing for students with approved accommodation(s) for:
 - Testing outside the classroom
 - Extended time
 - Private room*
 - Reader*
 - Scribe*

* A [Test Accommodation Request](#) or scheduled appointment is required for these accommodations.

Make note of the following:

- A valid, government-issued photo ID is required for testing.
- An instructor's last name is needed for DMACC tests.
- The only test aids allowed are those indicated by the instructor on the Exam Proctor Form.
- DMACC login information is required to access Canvas exams.
- Students should work with their instructor to coordinate arrangements for out-of-class testing, for example, where and when they want to take their test; otherwise, their test may not be in the testing center when they arrive.
- Instructor exams may be available for walk-in service. Please check these web pages for scheduling requirements and hours/location information: Ankeny, Ames, Boone, Carroll, Newton, Southridge, Urban, West.

Back to top

Other College Academic Testing

DMACC offers testing for students taking classes at other colleges. Some schools require DMACC to sign a proctor agreement. Students are required to follow their institution's policies.

- Distance testing is a service provided for non-DMACC students who wish to have exams proctored at a DMACC testing center.
- Many colleges and universities require a proctor agreement; please send the form to the email box noted on the DMACC testing center webpage: Ankeny, Ames, Boone, Carroll, Newton, Southridge, Urban, West.
- If a proctor agreement is not required, the course instructor may email the exam material and proctor instructions to the specific DMACC testing center: Ankeny, Ames, Boone, Carroll, Newton, Southridge, Urban, West.
- The proctoring fee is \$20.00 per exam.
- The proctor fee is waived for students taking credit courses at an Iowa Community College due to a reciprocity agreement.
 - The reciprocity agreement does not apply to pre-admission testing or non-credit exams.
 - The ACCUPLACER and ALEKS® assessments are not credit-related. Therefore, there will be a \$20.00 proctor fee for these assessments.

Make note of the following:

- A valid, government-issued photo ID is required for testing.
- Test aids are allowed only as indicated by an instructor on the exam proctor request.
- Bring login information to all scheduled appointments.
- Contact the DMACC testing center where the test was sent to ensure the test is available.
- To make an appointment, call or email the specific testing center: Ankeny, Ames, Boone, Carroll, Newton, Southridge, Urban, West.

Back to top

Pre-Admission Biology and Chemistry

DMACC offers Biology and Chemistry independent study courses which can fulfill the high school requirement if a student has not completed a year of biology and/or chemistry with a grade of C or higher.

The curriculum is similar to a typical high school course without a lab component. This would be an alternative to taking BIO156 (Human Biology) and CHM122 (Intro to General Chemistry) for college credit.

- Students interested in this pathway may enroll in Pre-Admissions Biology or Chemistry to fulfill the entry requirements for their program of study.
- Credits are not assigned to preadmission courses, and they do not count towards the GPA. Pre-admission tests can be started at any time during the year and do not have to coincide with the start of a semester.
- Once a student is enrolled, they are given four months to complete each part of the course (there are two parts to each course). Students purchase a book online and follow the syllabus at their own pace. Tests are required after each chapter.
 - To take a chapter test, visit the Ankeny testing center and let the proctor know the subject (Biology or Chemistry Preadmission) and the chapter test you want to take.
 - See the Ankeny home page for hours/location information.
 - Contact Stacy Vaughn at slvaughn@dmacc.edu with questions.
- A minimum of 70% average must be maintained for successful completion. The course will not necessarily transfer to meet prerequisite requirements at other colleges.

Back to top

Student Testing FAQ

Q: How can I get accommodations for testing?

A: Students with an accommodation on file with Disability Services (except for extended time) should make an appointment with their Testing Center by completing a [Test Accommodation Request](#) or by contacting the Test Center directly.

Q: Do I need to schedule an appointment to take my test?

A: Review the test center location of your choice for scheduling information.

Q: What do I need to bring to the testing center?

A: You should bring a valid photo ID and be able to tell us your instructor's last name. Arrive with enough time to complete the test within our operating hours. Your instructor will tell us via the Exam Proctor Form what materials, if any, you can bring into the testing room. All other belongings need to stay out of the testing room, in a locker if available. All electronics must be powered off before putting away.

Q: Can I have my test scores sent to another college or to my personal email?

A: Yes, you will need to complete and sign a form (add link to form)

- If you're sending your scores to your DMACC email and/or another college: a digital signature (your name typed) is acceptable. Email the form to the testing center of your choice: Ankeny, Ames, Boone, Carroll, Newton, Southridge, Urban, West.
- If you're sending your scores to your personal email: a physical signature is required due to FERPA Regulations. Print, complete, and sign the form, then take a picture or scan the signed form and email it to the testing center of your choice: Ankeny, Ames, Boone, Carroll, Newton, Southridge, Urban, West.

Q: Can I take the ACT exam at the DMACC testing center?

A: No, we do not administer the ACT exam. Students must register through ACT's website: www.ACT.org.

Q: Can I take the ALEKS exam at the DMACC testing center?

A: ALEKS for DMACC does not require proctoring, therefore, you may take it at home, or at the DMACC library/computer lab if you need the use of their computers. ALEKS information can be found [here](#).

Q: Can I take the ACCUPLACER at a Community College closer to home?

A: Yes, you can take the ACCUPLACER Assessment at a community college where it is offered. Call the college testing center where you want to test to verify that they offer it and ask about their hours and location. When you have the information you need, please submit an [ACCUPLACER Remote Voucher Request](#). DMACC will create a test voucher for you which will be emailed to the testing center you selected along with a copy to you. Please bring your voucher email to the college testing center. By using a voucher, your results will automatically be uploaded to your DMACC record.

Q: Can I take the ACCUPLACER assessment remotely?

A: Yes, but there are limited spots available. You will need a computer with a webcam and audio capabilities, a private room, and a good network connection for the remote assessment. Prior to your test date, you will get an email with instructions on how to download Zoom to your PC, as well as a Zoom link and a voucher number to get your assessment started. Please make a [Remote ACCUPLACER Appointment](#) to reserve a spot. If you have a special circumstance and the available dates/times don't work for you, please email remotetesting@dmac.edu.

Q: How can I get a copy of my ACCUPLACER assessment scores?

A: Visit the [ACCUPLACER FAQ](#) webpage and click the link "How can I get a copy of my test score(s)?".

Q: How can I practice for my ACCUPLACER assessment?

A: Visit the [ACCUPLACER Student Portal](#) information webpage for practice tests and study resources.

Q: Can I take the ATI TEAS assessment remotely?

A: Yes, but there are limited spots available. You will need a computer with a webcam and audio capabilities, a private room, and a good network connection for the remote assessment. Thirty minutes before your Test Time, you will get an email with instructions on downloading the Proctorio Chrome extension, as well as the test codes needed to begin your assessment. Please make a [Remote TEAS Appointment](#) to reserve a spot. If you have a special circumstance and the available dates/times don't work for you, please email remotetesting@dmac.edu.

Q: Can I bring a snack or a drink into the testing room with me?

A: Food and drinks are not allowed in the testing room. However, you can leave your drink container on top of a locker or in a place indicated by the DMACC proctor. Then, if you need a drink, you can get a drink without accessing your personal belongings. Please note that the timer/clock on your test will keep running.

Q: Can I leave a homework assignment or note for my instructor in the testing center?

A: DMACC testing centers are restricted to handling exam information only. If you need to get something to your instructor, please drop it off at their office or make alternate arrangements with them. Likewise, they cannot leave anything for you to take outside of the testing center.

Back to top

Reference Links to DMACC Webpages

The following links are not directly related to testing but are provided for your convenience:

[ELL - English Language Learners \(Non-credit\)](#)

[ELL - English Language Learners \(Credit\)](#)

[HiSet - High School Equivalency](#)

Free Resources:

[AAC \(Academic Achievement Center\)](#)

[Tutoring](#)

[Computer Labs](#)

[Counseling](#)

[Disability Services](#)

[Library Services](#)

[Tech Support](#)

Back to top