

MEMORANDUM

To:
 From: The STRIVE Services Office
 Date:
 RE:

*~If the student provides you with this letter during class, suggest meeting in private outside of class time~
 ~Due to confidentiality, the student should not be identified as a person with a disability~*

Please implement the following accommodation(s) for the student as required by the Americans with Disabilities Act (ADA). He/she has applied for reasonable accommodation and provided professional documentation that validates the request. Any changes in accommodations must be formally granted through the STRIVE Services Office. The following accommodations have been granted:

Accommodation(s) Granted

Accommodations are not reasonable if they fundamentally alter the course competencies or program outcomes; accommodations are granted to ensure equal access under the law. For detailed information or for a copy of the “Students with Disabilities Faculty Manual” visit

http://www.dmacc.edu/student_services/disabilities/facultyhandbook/Pages/welcome.aspx

If you have questions or concerns regarding the accommodation process or implementation of services, contact information is listed below.

Mike Each Lead STRIVE Instructor
maeach@dmacc.edu (515) 965-7138