
Subject: Canvas training

Date: Thursday, January 12, 2023

From: Deans and Provosts

To: *DMACC Faculty

Attachments: [Canvas Links.pdf](#)

Colleagues,

By now you've heard and possibly seen that Canvas is available for you to start and complete the DMACC Required training. Here's a little more information to help you understand what's going on and what we need from you.

- Please refer to the DMACC Online Learning email that was sent to you on Thursday, January 5th.
- I have attached the Canvas links to this email as well. Save a copy to your computer for future reference.
- The required training has 10 short topics with 20 total content pages of material. Some pages have links to other resources for you to save and review.
- It will likely take you well under 1 hour to complete the required material.
- You will need to fill out the acknowledgement form found on the last page so we can add your completion to Banner.
- I need you to complete this training before we can add you to classes for the fall term.
- There are seven Canvas provided modules that you can refer to in the future while you're are working on your courses. Think of this as Just in Time training where you can refer back to this course on how to utilize Canvas tools and features.
- There are many F2F and virtual training and [support sessions](#) available over the next two months, please consider attending as many as you need to help you feel comfortable.

I'm asking that you complete the required elements of the training by March 15th to ensure that we can smoothly release our Fall 2023 schedule and allow us to manage faculty load. The schedule will be released on April 3rd and registration will begin on April 10th.

The course rollover from Blackboard to Canvas is something we need you to complete as well. If you have a course that you want to be moved for you (non-signature), please fill out the [Opt-In form](#) at your earliest convenience. The Online team hopes to start this process in mid-March and need your input.

Sincerely,

Provost / Dean