



Executive Board Meeting Agenda

Location: Zoom - <https://us02web.zoom.us/j/86407146144>

Date: Monday, August 14th

Time: 3:00 pm (central time)

Attendance: Molly Struve, Abby Underberg, Dan Nelson, Sue Wickham, Mike Cagley

- I. Approval of minutes from 7-24-23 Abby approved the minutes and Dan seconded the approval of the minutes.

- II. Financial & Budget Updates
 - A. June IOSS Financial Report Mike shared the financials for June with updated numbers for meals at Iowa Lakes which was \$31.80 per person.
 - B. August IOSS Financial Report- After calculations we will need 42 attendees to break even. Discussion on whether we should provide meals for the conference moving forward. Meals are a draw for attendees, but perhaps we will consider going all online if needed for financial reasons. We can consider this for the future based off attendance this year.

- III. Awards
 - A. Outstanding Service to Students – Need applications still!
 - B. Amy will order President plaque.

- IV. 2023 Conference Planning
 - A. November 2-3, 2023, DMACC – downtown campus
 - B. Keynote:
 - a. Brenda Clark Hamilton

- C. Theme & logo – reviewed and approved the logo.
- D. Online registration
 - a. Registration fee- The group decided on \$100 per person \$90 for the conference and \$10 for the NOSS membership.
- E. Breakout Sessions
 - a. Application found here: <https://forms.gle/81JgZiG2VKRGPhsY6>
- F. Food options- Mike will contact Smokey D’s this week for prices and check into vegetarian options. Motion to approve by Sue and seconded by Dan.
 - a. Breakfast Thursday – Dan will check on coffee and water from the café.
 - b. Lunch Thursday- Smokey D’s
 - c. Snack Thursday- Dan will check to see options from the café at DMACC.
 - d. Breakfast Friday- Dan will check to see options from the café at DMACC.
- G. Exhibitors
 - a. Townsend Press (www.townsendpress.com)
 - i. Molly has been in contact with George Henry – they will be sending supplies to giveaway at the conference.
 - ii. Would like to reimburse for \$450 for 2022 and 2023 to use in general conference fund.
 - iii. New program called “Stepping Up” (how to be a successful student) – offer print and digital formats (\$8 per student)
 - iv. HAWKES- Will check to see if they plan to participate again this year.
- H. America Reads School
 - a. Sue is coordinating with Stowe Elementary in Des Moines. Teachers return next week so Sue will touch base with them at that time.
- V. Reader’s Corner
 - A. Next edition in late September/early October to advertise conference and breakout sessions.
 - B. Molly and Abby- write a paragraph on their new roles for the Reader’s Corner
- VI. Call for presentations is located on a Google form. Please encourage others to consider presenting at the conference.

VII. Next Meeting- Wednesday, September 6th at 3:00pm