



## Executive Board Meeting Minutes

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Location: Zoom - <https://us02web.zoom.us/j/86407146144>

Date: July 19<sup>th</sup>, 2022

Time: 12:00 pm

Executive Board Members Present:

- Molly Struve (Iowa Lakes Community College, Associate Professor) – *President*
- Mike Cagley (Western Iowa Tech Community College, Instructional Specialist) – *Treasurer*
- Justin Robertson (Iowa Central Community College, Liberal Arts Associate Dean) – *Past President*
- Dan Nelson (Des Moines Area Community College, Instructor) – *Community College Representative*
- Sue Wickham (Des Moines Area Community College, Professor Emeritus) – *Newsletter Editor/Webmaster*

Mission of IOSS *Helping underprepared students prepare, prepared students advance, and advanced students excel.*

### I. Approval of minutes from 6-28-22

- a. Dan approved
- b. Justin second

### II. 2022 IOSS Conference

- a. November 3 – 4, 2022
  - i. Iowa Lakes Community College, Estherville campus
- b. Keynote speaker
  - i. Gary Gute – University of Northern Iowa, associate producer of The Flow Channel
    - <https://www.theflowchannel.com>
    - \$1,000

c. Theme

- i. *"Unlocking Student Potential"*

d. Logo

- i. Molly will send a few ideas to group related to theme

e. Block of rooms

- i. Molly will contact Estherville Suites to reserve a block of rooms (more on Thursday night than Wednesday night)

f. Registration

- i. Will need to look at costs from previous years (in-person) and also consider food and speaker costs
- ii. Registration will be housed under NOSS website (like last year)
  - Goal is to open registration by end of August
  - Mike and Molly will work with Annette Cook with NOSS

g. Call for proposals

- Was emailed to membership group and posted on Facebook on 7-18-22
  - o One email of interest so far
- Changes were made to the schedule, but can still be altered depending on the amount of proposals or proposed sessions/activities
- Mike is creating a group activity that goes along with theme – could use this as a large-group session

III. IOSS Scholarship

- Winner is Ianara Morbidoni
  - o International student from Argentina, attended (still attending?) Marshalltown Community College and plays on basketball team
  - o \$750 scholarship will be sent to her college

- Other applicants will be contacted and encouraged to apply again next year, if still attending college

#### IV. Outstanding Educator Award

- No applicants as of now
- Will keep open until mid-August

#### V. IOSS Membership

- **Challenge for our board members: Provide Molly the name/email of two people you think we should add to our non-member contact list**

#### VI. Other

- Mike suggested we include a financial report for each meeting
  - o Will be added to August meeting agenda (and upcoming months)
- Discussion was held reviewing process of obtaining tax ID number
  - o Will continue to pursue this over the next academic year

#### VII. Next Meeting

- **Thursday, August 11<sup>th</sup> – 2:00 pm (Zoom)**