



## Executive Board Meeting Minutes

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Location: Zoom - <https://us02web.zoom.us/j/86407146144>

Date: June 28<sup>th</sup>, 2022

Time: 12:00 pm

Executive Board Members Present:

- Molly Struve (Iowa Lakes Community College, Associate Professor) – *President*
- Justin Robertson (Iowa Central Community College, Liberal Arts Associate Dean) – *Past President*
- Dan Nelson (Des Moines Area Community College, Instructor) – *Community College Representative*

Mission of IOSS *Helping underprepared students prepare, prepared students advance, and advanced students excel.*

### I. Approval of minutes from 6-7-22

- Approved by Justin R.
- Second by Dan N.

### II. 2022 Conference

#### a. November 3 – 4, 2022

- i. Iowa Lakes Community College, Estherville campus

#### b. Keynote speaker options

##### i. Committee choice

1. Gary Gute – University of Northern Iowa, associate producer of The Flow Channel
  - <https://www.theflowchannel.com>
  - \$1,000

#### c. Theme ideas

- i. Vote online (Google form drive) before next meeting
  - ii. Will work on logo after theme is chosen
- d. Call for Proposals form
- i. Reviewed as a group and made necessary changes
  - ii. Molly will send out to members and post on Facebook

e. Schedule for 2022

- i. Reviewed tentative schedule
- ii. Discussion held related to possible changes or additions to the schedule

III. IOSS Scholarship & Outstanding Educator Award

- a. Three completed and downloadable scholarship application submissions
  - i. Vote online (Google drive form)
- b. Zero outstanding educator award submissions – keep open

IV. IOSS Membership

- **Challenge for our board members: Provide Molly the name/email of two people you think we should add to our non-member contact list**

V. Financial & Tax Updates

- a. Mike and Molly were emailed statements from U.S. Bank from the past six months
- b. Currently have \$7,367 in account
- c. Dan updated the board about previous attempts to become a 5013C organization
  - i. It has been recommended that we complete this process eventually
  - ii. Need to have three years of taxes filed before this process can be completed
  - iii. Need an EIN number to file taxes and appropriate documentation/history of IDEA
- Error in this processing step before on state's end?

- Proposed process: Apply for a new EIN number – file taxes for three years – apply to become a 5013C organization

VI. Website Changes

- a. Molly is working with Annette on creating the new website, housed under NOSS
  - i. Will work more diligently on this in Fall of 2022 and early Spring of 2023

VII. Next Meeting

**Tuesday, July 18<sup>th</sup>, 12:00 pm**