



Iowa Organization for Student Success

*Established 1993*

---

## Executive Board Meeting Minutes

Location: Zoom - <https://us02web.zoom.us/j/86407146144>

Date: May 17<sup>th</sup>, 2022

Time: 1:00 pm

Executive Board Members Present:

- Molly Struve (Iowa Lakes Community College, Associate Professor) – *President*
- Mike Cagley (Western Iowa Tech Community College, Instructional Specialist) – *Treasurer*
- Justin Robertson (Iowa Central Community College, Liberal Arts Associate Dean) – *Past President*
- Sue Wickham (Des Moines Area Community College, Professor Emeritus) – *Newsletter Editor/Webmaster*
- Dan Nelson (Des Moines Area Community College, Instructor) – *Community College Representative*

Mission of IOSS *Helping underprepared students prepare, prepared students advance, and advanced students excel.*

Signature of IOSS  
President

---

- I. Approval of minutes from 4-11-22
  - a. Change name of award in minutes to “*Outstanding Service to Students*”
  - b. Sue approve
  - c. Dan second
  
- II. 2022 Executive Board Member Positions (still available)
  - a. President-Elect
  - b. Social media/marketing/website coordinator – add position at fall conference
  - c. Newsletter editor

### III. 2022 Conference

#### a. November 3 – 4, 2022

- i. Iowa Lakes Community College, Estherville campus

#### b. Keynote speaker options

- i. Gary Gute – University of Northern Iowa, associate producer of The Flow Channel

- <https://www.theflowchannel.com>

- Proposal for \$3,000

- Dan will counteroffer at \$1,000

- o If not accepted, will need to look for other options

- ii. Other options

- Stacey Hinkley, classroom games to promote active learning and cooperation (probably more of a session presentation, rather than a keynote, though)

#### c. Theme ideas

- “Unlocking your potential”

- o Create quick, fun games that go along with the theme

- o Competitive event each day, such as “escape room” or something similar

#### d. Call for proposals should be sent this summer (even if keynote & theme are not decided)

### IV. Newsletter & Social Media

#### a. April newsletter sent at end of April

#### b. Will send newsletter and conference information to non-member list this month

#### c. If there is information or articles you’d like to share with the group, please email to Molly to share online

V. IOSS Membership

- **Challenge for our board members: Provide Molly the name/email of two people you think we should add to our non-member contact list**

VI. Website Changes

- Molly contacted Annette to start process – she will begin creating headings
- Will need to send links and documents that we would like under each heading
  - Molly will begin working on that this summer

VII. IOSS Scholarship & Outstanding Educator Award

- Both due June 1, 2022
  - Both forms can be found as a Google Doc to be completed online
  - Direct link for Outstanding Educator Award:  
<https://forms.gle/4mfmFWMQYafT2K1n6>
  - Direct link for Scholarship:  
<https://forms.gle/xCNaYzGe71iGcUNa7>
- One scholarship application submission
  - Another student had issues uploading files – may send separately to Molly
- Zero outstanding educator award submissions
- Send reminders again this month for both
- e. Please share both of these with students and staff at your college!**

VIII. Bank information needed to access IOSS information

- Meeting minutes that include name switch
  - Sue will email document (Feb 12, 2020)
- Purpose of organization
- Date organization established
- Names and titles of all our current officers
- President document & ID verification
- A \$5 a month fee for online debit transactions

IX. Next Meeting

- a. Tuesday, June 7<sup>th</sup> – 1:00 pm