



Executive Board Meeting Minutes

Location: Zoom - <https://us02web.zoom.us/j/86407146144>

Date: Tuesday, May 16th

Time: 3:00 pm (central time)

Attendance: Molly Struve, Abby Underberg, Sue Wickham, Mike Cagley, Katherine Sanders, Bea Houston

- I. Approval of minutes from 4-11-23 Sue Wickham approved the meeting minutes and Dan Nelson seconded

- II. Possible new board member
 - a. Nicolas Landmesser, Hawkeye Community College
 - b. Welcome Nick!

- III. Financial Updates/budget status- Mike updated that there has not been a lot of action. Abby Underberg will submit for membership and will submit to Mike for reimbursement. Total balance is \$6,237.24

- IV. Reader's Corner
 - a. Emailed out to member and non-member lists on April 24th

- V. Awards reminders – due June 1st
 - a. Outstanding Service to Students- No submissions so far.
 - b. Student Scholarship- 3 have been submitted. Please encourage students to apply.

- VI. 2023 Conference Planning
 - A. Date proposed: November 2-3, 2023

- B. DMACC – downtown campus reservation has been confirmed for both days until 5pm. The room can be divided into two sections.
- C. Food options- Dan received a list of restaurants/caterers they have used before. Will look at lunch, snack and breakfast options.
- D. Keynote options- Brenda Clark-Hamilton <https://www.brendaclarkhamilton.com/other-special-events> cost if \$1,500 and potentially hotel and travel. Mike will put together an estimate on minimum number of participants to break even. “*Who Are You Impacting Today? And How?*” presentation would be best suited for our group.
- E. Theme options- Will work on this once the speaker is confirmed.
- F. America Reads School- Sue will work on getting local school information to consider for this program.

VII. Other

VIII. Next Meeting Tuesday, June 13th at 3:00