



Executive Board Meeting Minutes

Location: Zoom - <https://us02web.zoom.us/j/86407146144>

Date: April 11, 2022

Time: 2:30 – 3:30 pm

Present: Molly Struve, Kate Sanders, Dan Nelson, Mike Cagley, Sue Wickham, Amy Moffitt, Justin Robertson

- I. Approval of minutes from 3-23-22
 - a. Dan N. approved
 - b. Amy M. seconded

- II. 2022 Executive Board Member Positions (still available)
 - a. President-Elect
 - b. Social media/marketing/website coordinator – add in Nov. 2022 (at conference)
 - c. Newsletter editor

- III. 2022 Conference
 - a. November 3 – 4, 2022
 - i. Iowa Lakes Community College, Estherville campus
 - b. Keynote speaker options
 - i. Gary Gute – University of Northern Iowa, associate producer of The Flow Channel
 - <https://www.theflowchannel.com>
 - Dan followed up about proposal but has not heard back

- c. Open for other suggestions in case Gary Gute does not work out
- d. Theme ideas – wait until keynote is chosen
- e. American Reads school
 - 2022-2023: Estherville-Lincoln Central School district – Demoney Elementary School
 - Molly will contact and begin Amazon wish list process this summer

IV. Newsletter & Social Media

- a. Recaps received Kate, Molly, & Mike from NOSS conference
- b. Molly submitted President's Letter
- c. Include the date and location for the upcoming conference
- d. Include award deadlines

V. Membership increase

- a. Discussion held about ways to increase membership and attendance at fall conference
- b. Ideas discussed:
 - Update non-member list to include learning centers, student service areas, and other key staff and faculty members at most colleges
 - Include 4-year colleges
 - Include high school adjunct faculty
 - **Challenge for our board members: Provide Molly the name/email of two people you think we should add to our non-member contact list**

VI. Website Changes

- a. Molly will contact Annette Cook to begin process of creating website that is housed within NOSS webpage
 - Annette Cook currently makes updates usually within 24 hours

- Discussion about tabs – want to include most of our current tabs, including Reader’s Corner and Awards pages

VII. IOSS Scholarship & Outstanding Educator Award

a. Both due June 1, 2022

- Both forms can be found as a Google Doc to be completed online
- Direct link for Outstanding Educator Award:

<https://forms.gle/4mfmFWMQYafT2K1n6>

- Direct link for Scholarship:

<https://forms.gle/xCNaYzGe71iGcUNa7>

b. One scholarship application submission

c. Zero outstanding educator award submissions

d. Send reminders again this month for both

e. Please share both of these with students and staff at your college!

VIII. Next Meeting

a. Wednesday, May 18th at 1:00 pm (Zoom)