



Executive Board Meeting Minutes

Location: Zoom - <https://us02web.zoom.us/j/86407146144>

Date: 11-15-2023

Time: 2:00 pm (central time)

Attendance: Molly Struve, Kathrine Rogers, Mike Cagley, Sue Wickham, Dan Nelson, Bea Houston, Amy Moffitt

- I. 2023 Conference Recap
 - A. Registration numbers
 - a. 35 total registered for 2023 conference
 - B. Keynote and session speakers
 - a. Reimbursement to keynote speakers – approved for both
 - C. Friday morning roundtable sessions
 - a. Overall good reviews on these sessions
 - b. Consider adding this on Thursday afternoon of the conference as well
 - D. Exhibitors
 - a. Two total – Hawkes Learning (set up table) and Townsend Press (sent items to giveaway and money to help with conference)
 - E. Food
 - a. Overall great reviews on the food – BBQ meal was very well received and attendees appreciated the fruit with the breakfast
 - F. Prizes
 - a. Next year add a prize for the “NOSS Membership Giveaway”
 - G. New board members/elected officers
 - a. Will send one last request for nominations, then will send a voting ballot to membership group
 - i. Dan – President

- ii. Bea – President Elect
- iii. Molly – Secretary
- iv. Mike - Treasurer

b. Unpaid accounts – all conference attendees are now paid in full!

H. Conference survey

- a. Less than 10 completed. Will send reminder to attendees.

I. Other

- a. Print order request for programs (unsure of amount - have not received bill yet from Iowa Lakes)

II. NOSS Chapter Report

A. Chapter accomplishments since last report

- Conference attendance was up this year (21 in 2022, 35 in 2023)
 - o Leads to increase in membership as well, since included in conference fee
- America Reads – donated books to Stowe Elementary School
- Scholarship (\$750)
- Outstanding Service to Students award

B. Short term (one year) goals

- Conference planning for 2024
- Website updates
 - o To be housed under NOSS website
- Expand membership and board participation

C. Current member number

- 35

D. Membership goals

- 45+

E. Recommendations for future action

- Partnership with ICCSSA or another organization within Iowa
 - o Connect with these groups and encourage those members to explore IOSS and IOSS conference

F. Specific chapter issues requiring NOSS board input

- Increasing membership
- Increase marketing to key stakeholders in the state
 - o Include private schools and student support staff at these institutions (not just faculty)

G. Chapter officers

b. All must be NOSS members

i. Please renew this membership, if haven't already done so

III. NOSS Membership Giveaway

a. Any new conference/IOSS attendees eligible

i. Molly will review list and reach out to those who are eligible and interested

IV. Reader's Corner

- Dan recap own session

- Bea recap Meredith

- Dan recap Brenda

- Molly President Letter

V. Next Meeting

December 13th at 3:00 pm