



Iowa Organization for Student Success

## Executive Board Meeting

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Location: Zoom (<https://iowacentral-edu.zoom.us/j/84233105208>)

Date: September 1, 2021

Time: 2:00-3:00 pm

Present: Justin Robertson, Abby Underberg, Mike Cagely, Amanda Rodenborn, Sue Wickham, Molly Struve, Dan Nelson, Amy Moffitt, Bea Houston

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- I. Review/Approve minutes from 8/5/21 meeting: Approved by Sue Wickham, seconded by Mike Cagley.
- II. IOSS Website
  - A. Board Minutes: Group agreed that we would keep meeting minutes for 1 year on the website. We do have some physical records that may get digitized if time allows.
  - B. Past Conference Information: Will be kept 3 years. This includes power points and additional information shared by past speakers.

### III. 2021 IOSS Conference

- A. Registration Portal: This is all good. Please register for the conference when you are able.
  - 1. NOSS portal
- B. Promotion at your institutions: Would we like to do this uniformly across the colleges? Laura had sent an email out on August 19<sup>th</sup> that we could all go back and look at and use to help promote the conference and IOSS. Abby has been encouraging Adult Education and Literacy programs across the state to become IOSS members.
- C. Day/Time -- Thursday, Nov. 4, 8:30AM-4:30PM – 45 min sessions/15 min breaks
- D. Breakout/Roundtable Presenters/Topics
  - 1. Conference Session Proposal Form-- <https://forms.gle/Wh3oyaNFDZhGxFsM9>
- E. Schedule (see attached draft ideas): Justin put together some mock schedules for the group to review.
- F. Sponsor/Host – Hawkes is confirmed
  - 1. Hawkes Contact – Ryan Hanifin
  - 2. Concurrent Sessions?
    - a. How many: 4 session times and will plan for 3 concurrent sessions.
    - b. Which times:
  - 3. Hawkes Sessions: They are interested in presenting and the group agrees they should present at the conference.
- G. America Reads Donations: Justin is working on this. Abby will get information on CARES/PRIDE program to see if we would like to consider them for the America Reads donations.

### IV. Set Date/Time for Next Meeting: October 22<sup>nd</sup> at 2:00 and October 13<sup>th</sup> at 2:00

**Motion to Adjourn: Molly made a motion to adjourn and Amy seconded**