



Executive Board Meeting

Location: Zoom (<https://iowacentral-edu.zoom.us/j/85043159480>)

Date: January 11, 2020

Time: 2:30-3:30 pm

Present: Laura Meyers, Abby Underberg, Amy Moffitt, Dan Nelson, Sue Wickham, Justin Robertson, Amanda Rodenborn, Kara Weyand, Molly Struve

- I. Review/Approve minutes from 12/15/20 Executive Board meeting
 - A. Amy Moffitt- Motion to approve. Dan Nelson second

- II. Welcome new at-large member, Laura Meyers (Hawkeye)
 - A. Laura has been a member for many years but this is her first year as a board member.

- III. Vote on nominees for 2020-2021 Executive Board Members
 - A. New nominations since last meeting? No new nominations
 - B. Current Nominations: The board is happy with the current nominations.
 - i. President-Elect – Molly Struve (Iowa Lakes)
 - ii. Membership/Treasurer – Mike Cagley (WIT) Amy Moffitt will stay on the board as an at-large member and assist Mike with the transition to Treasurer.
 - iii. Recorder – Abby Underberg (ICCC)
 - C. Membership Vote – Molly will send the official election out to members. Once official and approved. Amy Moffitt will work with Mike to get his dues paid for as the new treasurer. Dan will put the names in for the new executive board members and the board will then receive notifications about the dues.

IV. Website/Newsletter

- A. Update membership for 2020-2021 -- Name/Institution/Email only.
Amy and Molly have updated the membership list and will be included on the website.
- B. Other updates?
Discussed the Spring newsletter. Dan suggested Programs in Promise which is a recognition from the National office for innovative programs. Abby shared about Skills USA which is a new program that will be offered in Adult Education programs across the state. Will share more details after the state training to determine if it will be a good fit for the newsletter. Molly suggested to share about upcoming virtual conferenced that are happening. There is potential of the National conference going virtual, waiting to hear back from a survey to determine if that will happen.

V. 2020-2021 Goals

- A. IOSS Awards –Support Staff, Faculty
 - 1. Volunteers to develop/create nomination standards and form
- Dan is going to look at other states to see how they go about this to use as a model on how to develop this. Nice to recognize for all the work that they do and commitment to student success. Will investigate on how others do so we don't have to reinvent the wheel. Molly will look at a local form she uses and we can adapt to suit our needs.
- B. Scholarship -- <https://forms.gle/yTdS3JR9KbbVBjYR6>
 - i. Now taking nominations through May 1

VI. Next Fall's Conference: Will hold off on details until our next meeting.

- i. Date
- ii. Format/Modality?
- iii. Partners (Hawkes? another chapter or organization?)

VII. Set Date/Time for Next Meeting

- A. February 8th at 3:00pm
Dan Nelson: Motion to adjourn.