



DMACC Foundation Gift-In-Kind Donation Form General Goods or Services

Any goods or service donated to Des Moines Area Community College through the DMACC Foundation must be accompanied by this form at the time of the gift, regardless of the donor's desire for a tax receipt.

Date: _____

Donor Information <i>To be completed by the donor</i>	<p>Donor Name: _____</p> <p>If donor is a company: _____ <small style="display: inline-block; width: 30%; text-align: center;">Contact Person</small> <small style="display: inline-block; width: 30%; text-align: center;">Title</small></p> <p>Phone: () - _____ E-mail: _____@_____.</p> <p>Address: _____ <small style="display: inline-block; width: 30%; text-align: center;">Street</small> <small style="display: inline-block; width: 20%; text-align: center;">City</small> <small style="display: inline-block; width: 20%; text-align: center;">State</small> <small style="display: inline-block; width: 20%; text-align: center;">Zip</small></p> <p>Relationship to DMACC: _____ <small style="display: inline-block; width: 100%; text-align: center;">Friend, alumnus, employee, etc.</small></p>
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Gift Information <i>To be completed by the donor</i>	<p>Detailed Description of Gift (attach extra pages if necessary): _____ _____ _____ _____</p> <p>Donor Declared Dollar Value of the Gift \$_____ (estimated Fair Market Value)</p> <p>As the donor of this gift, I certify that the above gift was made to the DMACC Foundation.</p> <p>_____</p> <p style="text-align: center;"><small>Donor signature</small> <small>Date</small></p>
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DMACC Representative	<p>DMACC Representative: Please verify the completion of this form, fill in the location/purpose and your name and date below, and return it to: DMACC Foundation, Building 22, 2006 S. Ankeny Blvd, Ankeny, IA 50023. The DMACC Foundation signature is only to verify the items were received. The DMACC Foundation has made no determination and expresses no opinion with respect to the Donor's estimated Fair Market Value of the donation.</p> <p>Location/Purpose of Gift: _____</p> <p>_____</p> <p style="text-align: center;"><small>DMACC Volunteer printed name</small> <small>Date</small></p> <p>_____</p> <p style="text-align: center;"><small>DMACC Foundation Director signature</small> <small>Date</small></p>
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According to federal IRS regulations, any individual donated item valuing \$250 or greater, may require a certified appraisal. This may apply to household goods or clothing. Please consult your tax advisor for the most current regulations. In any case, please keep a copy of the declared value of the donation and any other documentation necessary for your records.